



**West York Area School District**  
Administrative Office – 1891 Loucks Rd. Suite 100  
York, PA 17408  
717.792.2796  
Kristine M. Denney  
Executive Assistant to the Human Resources Director

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## **Notice of Reasonable Assurance of Continued Employment**

West York Area School District, “employees will continue to be employed from year to year unless notified to the contrary.” Therefore, please be advised that you can be reasonably assured that your position will be available to you for the remainder of the current school year. Furthermore, you can be reasonably assured that your position will be available to you after all holiday breaks occurring during the current school year.

If you do not receive notice that your position/employment will be terminated or modified, then you may be reasonably assured that the West York Area School District intends to retain your services in the same capacity for the following school year and after all holiday breaks contained therein.

Please note that this notice is not a contract of employment, but is issued for the purpose of meeting the provisions of the PA Unemployment Compensation Law and its related regulations. By signing and dating below you are acknowledging receipt of this reasonable assurance notice noting that this is the last time you will receive such notice. A copy will be made and given to you for your record.

Sincerely,

Kristine Denney  
Executive Assistant to the Human Resources Director

Sign \_\_\_\_\_

Date \_\_\_\_\_